**To be completed on WERC Site 12/9/19**

1. **Update top bar in Admin site** (please note there may be small differences, such as adding “s” or removing an “ing” Any below that need changes are marked with a \* at the beginning, to ensure that you don’t miss a change) :

HOME \*ANNOUNCEMENTS \*TEAM STATUS \*TEAM & SCORING ACTIVATION

\*SEND EMAIL \*PROFILE PAYMENT RULES EVALUATION CRITERIA

\*TASK SETUP/ASSIGNMENT USERS SAFETY ADMIN PANEL

FINAL SCORES \*ADD UNIVERSITY \*SUBMISSION DEADLINES

**But, if I could change the order without taking up too much of your time, the order would be:**

HOME SAFETY ADMIN PANEL PROFILE ANNOUNCEMENTS

TASK SETUP/ASSIGNMENT EVALUATION CRITERIA ADD UNIVERSITY

PAYMENT RULES SUBMISSION DEADLINES TEAM STATUS

TEAM/SCORING ACTIVATION USERS SEND EMAIL FINAL SCORES

**Question: Where do I find the team’s written report? The top bar should indicate this.**

1. **Implement Discounts for payments**
2. **Email confirmation (**Please put an “**Email Confirmation**” button in the user list when the user did not get any email from our system and admin can confirm their email account instead of judges or advisors**)**
3. **Export all data to Excel sheet**
4. **In the team full info list we should have columns for showing the status of submitting Preliminary Report, Open Task Test Plan for the teams that have to submit which everyone can show 3 states: Red “X” if they have to submit but they did not yet and Green “ √ ” if they submit and blue circle if they do not need to submit.**
5. **Team Management–Add list of submission status for each team on this page. Please show the status of submitting of Written Report, Preliminary Report(if they have), Open Task Test Plan(if they have) with “X” or “ √ ” on every team card**
6. **For Advisor/Team Leaders/Co-advisor–Team Management: We should discuss this first, but I think you should change the text on the button that currently says “Add Team Members” to say: “Team Activities”**
7. **Under that, list all of the things that can be done in Team Activities:  
    “Click button to: add/view team members, submit reports, and check team registration status.**
8. **Team Activities page: the word “Activities” is spelled incorrectly and should be corrected. It currently says, “Activiteis”**
9. **Preliminary Report: (Exactly like written report but just for the team that they have Preliminary report )همه باید پروفایل را تکمیل کرده باشند**
   1. **Task Management page: add tick mark for admin to indicate that this task requires a Preliminary Report.**
   2. **add time stamp; مانند محاسبه written در Late**
   3. **Send email to team and admin if late.**
   4. **Place notification in Judges’ Written Report information stating number of days late.**
10. **Judges:**
    1. **Grading–notify judges that they are missing grading items**
    2. **Comment box:**
       1. **Only one per score sheet**
       2. **Autosave comments**
11. **Add Analytical Testing Panel to Admin site (about lab)**
    1. **تعریف تست ها**
    2. **ادمین بتواند نتیجه لب ها را ببیند**
12. **Labs**
13. **Test Mangements**

**Test Results**

**در لب بتوالند خالی رد کند**

1. **Lock Scoring–Add timestamp to indicate deadline to lock all scoring automatically if admin set date and time on the SUBMISSION DEADLINES pages.**

اضافه کردن دکمه برای Allow Scoring های کلی و اضافه کردن فیلد Excdeption برای Allow scoring

فرم تنظیم تاریخ و ساعت برای lock خود کار scoring